



**SCIO**

Sheboygan County  
Interfaith Organization

*Bridging the gap between community needs and resources*



02/21/2020

Dear Farmers and SCIO Farmers Market Vendors,

Thank you for your past participation in the SCIO Farmers Market. We are excited to celebrate our 31<sup>st</sup> season together! The SCIO Farmers Market provides a vibrant venue for vendors to offer their locally-grown and hand-made products to the Sheboygan community, and provides a space for the whole community to come together. SCIO is now accepting applications for the 2020 Summer Market Season!

*\*Please be sure to read through all the information provided and keep a copy for your records.*

- ✓ **Fill out** the application **completely** and submit, along with payment and all necessary licenses/permits, to the address below by **April 1<sup>st</sup>**:

**Applications can be mailed to:**

SCIO  
Attn: Farmers Market  
P.O. Box 73  
Sheboygan, WI 53082

**Or delivered in person Feb 21<sup>st</sup>-March 27<sup>th</sup>:**

SCIO  
Farmers Market Office  
1251 Geele Avenue  
Sheboygan, WI 53083

- ✓ **In addition** to your application please send the following:
  - Wisconsin **Form S-240** (Section C only)
  - Copies of relevant licenses/permits and liability insurance
  - Garden information and product listing
  - Payment: check/money order payable to SCIO
- ✓ **If you need help** filling out the application, we will be offering open office hours on Fridays from 10:00-1:00 at the SCIO Farmers Market Office.
- ✓ **All applications** received by **April 1<sup>st</sup>** will be processed prior to the annual meeting. At the annual meeting you will receive:
  - Payment receipt
  - Space number
  - Permit for the 2020 season
- ✓ **The Annual Meeting** will be held on **Tuesday, April 28<sup>th</sup>, 9am** at First United Lutheran Church, 2401 Kohler Memorial Dr. Sheboygan. **\*Attendance at the annual meeting is expected\***

Please remember SCIO is a non-profit organization and your vendor fees help support a portion of the cost of running the Market. Your participation and promotion of SCIO and its funding efforts will ensure the continued growth and success of the Market. We highly encourage you to like Sheboygan County Interfaith Organization on Facebook & Instagram and help cross-promote market activities on your personal or business Facebook pages or Instagram:

<https://www.facebook.com/SCIOsheboygan> <https://www.instagram.com/sciofarmersmarket>

If you have any further questions or need additional information, please call 920-457-7272 ext. 111 or email: [fm@sheboygancountyinterfaith.org](mailto:fm@sheboygancountyinterfaith.org).

Thank you for all you do to make the Market great!

Maria Camara, SCIO Farmers Market Coordinator





## Sheboygan County Interfaith Organization 2020 Summer Farmers Markets Rules and Regulations

The SCIO Farmers Market makes available fresh native products directly from farmers to residents. Working to help local farmers and producers remain vibrant, educating the community on healthy eating, and providing a social experience that helps build community and bolster the local economy.

### 2020 Dates and Location

**Sheboygan:** Fountain Park  
June 3<sup>rd</sup>-October 31<sup>st</sup>  
Wednesdays 8am-2pm  
Saturdays 8am-2pm

**Plymouth:** Dairy Queen Parking Lot  
June 18<sup>th</sup>-October 15<sup>th</sup>  
Thursdays  
9:00am-3:30pm

### Contact Information:

Office: 920.457.7272 x.111

Cell: 262.993.5646

fm@sheboygancountyinterfaith.org

<http://www.sheboygancountyinterfaith.org/farmers-market.html>

### Vendor Types:

**Vendor:** the producer of goods sold. Includes spouse, siblings, children, parents and employees of the applicant who assist in the cultivation of the same property or assist in the production of items available for sale.

**Season Vendors:** pay a space fee for the full season. They are assigned a space for the entire season. Wednesday-only & Saturday-only vendors will share a space on the day they are not present. Market Coordinator reserves the right to fill any vacant spots on any given Market day.

**Daily Vendors:** pay a daily space fee. They are assigned a space depending on availability, product mix, and Market Coordinator discretion. Daily vendors are not guaranteed the same space each market.

### Product Types:

**Farm Product:** fresh foods that the farmer plants, grows or cares for, and harvests (e.g. fruits, vegetables, nuts, eggs, meats, milk, etc.) This food is not processed, or is minimally processed.

**Valued-Added Product:** products with one or both of the following two characteristics: (1) The vendor makes the foods from raw ingredients primarily planted, grown or cared for, and harvested by the vendor **AND/OR** (2) they process the foods through baking, cooking, canning, drying, fermenting, preserving, or spinning techniques (e.g. baked goods, cheeses, jams, dried fruit, pickles, yarn, etc.)

**Ready-to-Eat/Prepared Food:** products that agriculture or non-agriculture businesses make from ingredients primarily purchased. The food is made for immediate consumption (e.g. sandwiches, salads, brewed coffee, etc.)

**Plants & Flowers:** herbs, garden plants, house plants and/or cut flowers, grown onsite.

**Craft:** products hand-made made by the vendor. Direct sale and resale items are not accepted.

- \* A limited number of vendor spaces are available to crafters.

Vendor applications **require** vendors to provide a product listing to help the Market determine the best placement of vendors.

## Payments, Billing and Fees

1. Season Vendors Pricing Breakdown:

### 2020 Season Fees:

#### ***Sheboygan Farmers Market:***

Farm Vendors.....Wednesday & Saturday = \$255

Wednesday **OR** Saturday = \$200

Special Allowance Fee (for peaches & blueberries) = \$50

Craft Vendors.....4 days = \$100

#### ***Plymouth Farmers Market:***

Farm Vendors.....Thursday only = \$150

#### ***Sheboygan & Plymouth:***

Farm Vendors.....Wednesday, Thursday & Saturday = \$300

2. Daily Vendors Pricing Breakdown:

### 2020 Daily Fees:

#### ***Sheboygan Farmers Market:***

Farm Vendors.....Daily Fee = \$25

Craft Vendors.....Daily Fee = \$25 + \$5 transient fees

#### ***Plymouth Farmers Market:***

Farm Vendors.....Daily Fee = \$20

3. Daily Vendors must submit their payment to the onsite Market Coordinator prior to the start of the Market.
4. NO refunds will be given.
5. Returned checks: vendors will be charged a \$35 administrative fee for a returned check and must make full payment in cash.

## Vendor Spaces:

1. Vendor spaces will be appointed upon receipt of completed application, full payment, and copies of all licenses and/or permits.
2. Sheboygan vendor spaces are generally 10' by 16', but will vary in size, based on location. No guarantees on location.
3. Plymouth vendor spaces are 10' by 20', and vehicles remain onsite during the Market.
4. SCIO reserves the right to assign spaces according to the needs of the Market as a whole.
  - a. Vendors are not to move, switch, or change spaces without the approval of the Market Coordinator.
5. If you will not be present on a Market date, please notify the SCIO Market Coordinator via email: [fm@sheboygancountyinterfaith.org](mailto:fm@sheboygancountyinterfaith.org)  
OR  
cell phone: 262.993.5646.
6. Vendors are responsible for their own setup and take down.
7. Tents must be properly weighted for safety purposes.
8. Vendors are responsible for cleaning their own area before leaving; trash must be packed out. Grease and other hazardous materials **cannot** be poured down the city sewer system.
9. **No smoking** in vendor stalls.
10. Vendors must clearly display signs **each** Market day:
  - a. Identifying their name/business name and space number.
  - b. Listing product prices.
  - c. Examples of payments accepted.
  - d. WIC and Wisconsin FMNP certification
11. Vendors must remain onsite for the duration of the Market.

## Vending Policies:

1. Vendors must complete the application process before being allowed at the Market.
2. No items offered for sale may be commercially made or wholesale. All products must be the original work or produce of the vendor.
3. Vendors must own or rent the land on which their vegetables, fruits, flowers or products are grown or raised.
4. Produce vendor gardens must be within a 50 mile radius of the Market, in an area no smaller than 30' by 100'.
  - a. Only orchard vendors may sell Michigan Blueberries and Michigan Peaches, with consent from SCIO, and a \$50 special allowance fee.
  - b. Products that are not available within 60 miles of the Market may be allowed, with consent from SCIO, and a \$50 special allowance fee.
5. SCIO reserves the right to conduct on-site inspections of farms, kitchens, workshops, or other spaces.
6. Non-produce vendors are responsible for collecting, reporting and paying sales tax.

7. The Market is held in all weather conditions. In the rare event the Market would need to be canceled due to severe weather warnings and safety concerns, notification will be made via email, Facebook, and WHBL. No refunds are given in the event of a cancellation; however, paid-in-full daily vendors may request an alternative day to attend.
8. The Market is a place of business and public gathering; polite, professional behavior, as well as fair and honest business practices, are expected.
9. Any form of discrimination based on age, race, sex, sexual orientation, gender identity, religion, national or ethnic origin, political beliefs, veteran status, disability or any other category protected by state or federal law is contrary to the principles and policies of SCIO.

## Sheboygan Vending Policies

- Please enter Fountain Park using the **north** and **south** sidewalks to unload and then exit onto Ontario Ave ([map](#)).
- **In order to assure the safety of our customers:** vehicles will **not** be allowed onsite after 7:45am, or before 2:00pm.
- Vendors are expected to unload and move their vehicles in a timely manner, to keep the flow of traffic moving. Please be mindful of the time it takes to unload and set up.
- Due to **City regulations**, there will be **no driving or parking** on the grass.
- **Parking:** We encourage you to park at least one block away from the Market, allowing customers prime parking.
  - Paid parking is available on a first-come first-serve basis at Fountain Park Methodist Church.
  - Vendors must park in municipal public lots or utilize street parking.
  - Parking is public domain and not controlled by SCIO.
- Due to **City regulations**, dogs and other animals are only allowed on the outside perimeter sidewalks of Fountain Park.

**Licensing, Food Safety and Displays: All vendor product must comply with all applicable federal, state, county and local laws, regulations, and permits that govern the products which they sell.**

1. Vendors are responsible for obtaining all licenses or permits required for the sale of their product to the public. Copies of such licenses/permits shall be submitted to SCIO **annually**. This includes:
  - a. WI Dept. of Agriculture Retail License-Egg Endorsement Form
  - b. WI Dept. of Agriculture Official Meat Establishment License
  - c. WI Dept. of Agriculture Dairy License
  - d. WI Temporary Restaurant license for on-site processing.
2. Vendors displaying the term organic need to be **certified** organic.
3. If products are sold by weights and measures, vendors are responsible for having their scales certified for compliance and obtaining a license through the city: **920.459.4064** or [gary.vanauken@sheboyganwi.gov](mailto:gary.vanauken@sheboyganwi.gov). Copies of this license must be submitted with your application.

4. All items must be kept safe from spoilage.
  5. All Vendors processing ready-to-eat food onsite and those providing food samples must display food in a way that prevents contamination.
    - a. Samples are allowed and encouraged. However, sampling must meet County Health Department code.
      - i. Gloves must be worn by anyone handling food being processed on-site for consumption by customers.
      - ii. Each vendor must maintain their own temporary handwashing station if they plan to slice, cut, or prepare food on-site.
      - iii. The Health Department conducts random checks to ensure vendors are in compliance with state regulations.
  6. Questions regarding state permit can be directed to **608.224.4923**.
  7. Questions regarding county permits including temporary restaurant license for prepared food or sampling can be directed to Sheboygan Health and Human Services, Environmental Health **920.459.3207**.
- Vendors are also encouraged to create their own identity at the Market through signage, business cards, promotional materials, and social media.

### **Baked Goods Sales Permitted** under the Cookie Law

- Vendors must not make more than \$5,000 in net sales per year and must have liability insurance.
- Signs and Labels Required:
  - Sign at the point of sale stating, “These baked goods are homemade and not subject to state inspection.”
  - Product labels must include: name and address of the person who did the baking, date of baking, statement- “This product was made in a private home, not subject to state licensing or inspection”.
  - Product label must also include: all ingredients in descending order of prominence, including the common name for any ingredient that originates from milk, eggs, fish, shellfish, tree nuts, peanuts, wheat or soybeans. These are ingredients that can cause severe allergic reactions in some people who must be able to recognize when they are present.

## EBT, Vouchers, and Gift Certificates

The Sheboygan County Interfaith Organization (SCIO) Farmers Market uses the EBT/SNAP Benefits Program:

**What are EBT/SNAP Benefits?** Electronic Balance Transfer (EBT) is nutritional assistance benefits available to low-income individuals and families through SNAP, the Supplemental Nutrition Assistance Program, formerly known as Food Stamps. In Wisconsin, SNAP benefits are accessed via a Quest Card. Quest cards work the same as a credit/debit card.

### How The Program Works for Customers:

Customers can stop at the SCIO Information Tent to swipe their SNAP benefits card for any whole dollar amount and receive wooden tokens in return.

### How the Program Works for Vendors:

Vendors post a laminated sign making customers aware that they can use their benefits at your booth for food products only. Please see list of accepted products below. Customers use the \$1 wooden tokens they exchanged at the SCIO Information Tent as cash at your booth. Customers may not receive cash in return for tokens. Please check that the \$1 wooden tokens say SCIO Farmers Market.

1. **EBT and Fresh Produce Vouchers:** All vendors are required to accept **EBT** wooden tokens and **Fresh Produce Vouchers**, which are reimbursed through the Market Coordinator.
  - a. Vendors are required to display the appropriate signage regarding EBT wooden tokens and Fresh Produce Vouchers, provided by the Market Coordinator.
  - b. Wooden tokens (EBT/FoodShare) can be used to buy foods such as:
    - Fruits and vegetables.
    - Seeds and plants to grow food for your family to eat.
    - Meats, fish, and poultry.
    - Dairy products.
    - Breads and cereals.
  - c. Fresh Produce Vouchers (\$1 paper vouchers) can **ONLY** be used for locally grown fresh **fruits, vegetables and herbs**.



2. **Gift Certificates:** All SCIO Farmers Market vendors are required to accept SCIO Farmers Market Gift Certificates. There are no restrictions on how customers can utilize the Farmers Market Gift Certificates. Gift certificates are reimbursed through the Market Coordinator



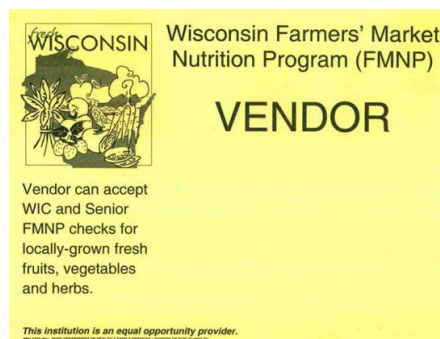
### 3. Wisconsin Farmers Market Nutrition Program

All vendors are required to complete training to accept checks from the Wisconsin Farmers Market Nutrition Program: i.e. Senior Farmers Market Nutrition Program and WIC.

\*training and certification will be provided at the Annual Meeting\*

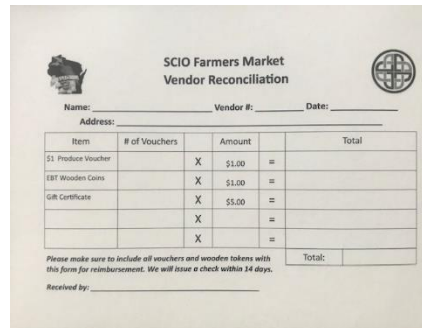
WIC Office Contact: Jennifer Hoppe, 920.459.0394

- Farmers **may not** accept FMNP checks until all certification requirements are met.
- When all requirements are met, the farmer will receive approval from the state WIC office, including the following items:
  - A letter stating that the farmer is certified.
  - A copy of the signed agreement.
  - An FMNP sign to post at the Market stall.
  - An FMNP stamp to validate checks from participants.
  - A letter to take to the bank explaining the FMNP checks.
  - A list of approved FMNP farmers' markets.
- FMNP checks are **NOT** reimbursed through the Market Coordinator.
- Vendors are required to display the appropriate signage regarding the Wisconsin Farmers Market Nutrition Program.



## Reimbursements and Sales Reports

4. **Vendor Reimbursements:** forms are available at the onsite Coordinator's information tent.



SCIO Farmers Market  
Vendor Reconciliation

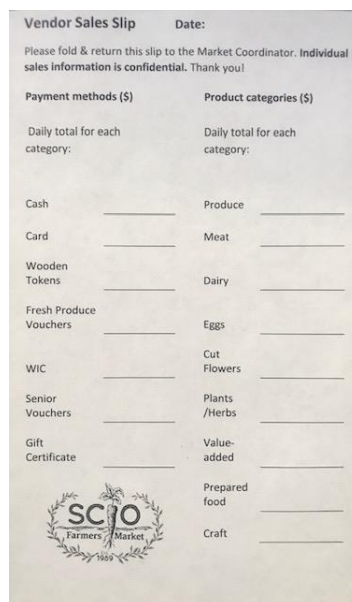
Name: \_\_\_\_\_ Vendor #: \_\_\_\_\_ Date: \_\_\_\_\_  
Address: \_\_\_\_\_

Item	# of Vouchers	Amount	Total
\$1 Produce Voucher	X	\$1.00	=
EBT Wooden Coins	X	\$1.00	=
Gift Certificate	X	\$5.00	=
	X		=
	X		=
Total:			

Please make sure to include all vouchers and wooden tokens with this form for reimbursement. We will issue a check within 14 days.

Received by: \_\_\_\_\_

- Fill out form **completely**: include full name, address, including zip code, date, and space number.
  - Processing time is 1-2 weeks; checks are disbursed at the following Market.
  - In order to assist with cost of administering checks, we ask that you submit reimbursements monthly or bi-monthly.
  - All summer reimbursements must be submitted by end-of-business day on Oct. 31<sup>st</sup>, and will be mailed out within two weeks of the close of the Market.
5. **Sales Reports:** Market Coordinator will be collecting anonymous sales reports, from each vendor, for each market.
- At the start of each market, a market staff member or volunteer will hand out a blank sales report and will collect the completed sales reports from the previous market.



Vendor Sales Slip Date: \_\_\_\_\_

Please fold & return this slip to the Market Coordinator. Individual sales information is confidential. Thank you!

Payment methods (\$)	Product categories (\$)
Daily total for each category:	Daily total for each category:
Cash _____	Produce _____
Card _____	Meat _____
Wooden Tokens _____	Dairy _____
Fresh Produce Vouchers _____	Eggs _____
WIC _____	Cut Flowers _____
Senior Vouchers _____	Plants /Herbs _____
Gift Certificate _____	Value-added _____
	Prepared food _____
	Craft _____

SCIO Farmers Market



## SCIO Farmers Market 2020 Summer Market Application

### Contact Information

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_

Business Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Website: \_\_\_\_\_

Facebook: \_\_\_\_\_

Instagram: \_\_\_\_\_

**I will participate in:** (circle all that apply)

1. **Sheboygan** Wednesdays 8am-2pm
2. **Sheboygan** Saturdays 8am-2pm
3. **Plymouth** Thursdays 9am-1pm

**New Vendor** \_\_\_\_ **Returning Vendor** \_\_\_\_

### **Product Types:**

____ Produce	____ Meat	____ Prepared Food
____ Plants/Herbs	____ Dairy	____ Valued-Added
____ Cut Flowers	____ Eggs	____ Craft

**Check any licenses & permits you hold, indicate license number, and submit copies with your application.**

☐ Wisconsin Sellers Permit: \_\_\_\_\_

☐ Commercial Feed License: \_\_\_\_\_

☐ Temporary Food Stand License: \_\_\_\_\_

☐ Mobile Retail Food Establishment License: \_\_\_\_\_

☐ Food processing plant License: \_\_\_\_\_

\_\_\_\_\_

☐ Meat Plant License: \_\_\_\_\_

☐ Other, Please list: \_\_\_\_\_

Do you have vendor liability insurance? \_\_\_\_ Yes \_\_\_\_ No

Do you use a scale to sell your products? \_\_\_\_ Yes \_\_\_\_ No

### **Waiver**

Vendor agrees to indemnify and hold harmless Sheboygan County Interfaith Organization, its employees, volunteers and sponsors, from any and all causes of action which may arise from the operation of this Farmers Market, not caused by negligence of Sheboygan County Interfaith Organization, its employees, volunteers, and sponsors.

- I the vendor grant SCIO permission to use any photos, videotape, etc. taken of me in any and all publicity and advertising promoting SCIO or the Market.
- By submitting this application, I acknowledge that the Rules & Regulations have been read and understood, and I will abide by the terms as presented.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

***Please mail & make checks payable to: SCIO, PO Box 73, Sheboygan, WI 53082,  
email [fm@sheboygancountyinterfaith.org](mailto:fm@sheboygancountyinterfaith.org) with questions.***

\*Applications will continue to be accepted all season.

### **Application Check List:**

- \_\_\_\_\_ Application
- \_\_\_\_\_ Wisconsin Form S-240 (Section C Only)
- \_\_\_\_\_ Copies of relevant licenses/permits and liability insurance
- \_\_\_\_\_ Garden Information & Product Listing
- \_\_\_\_\_ Payment

Information on this form is required under sec. 73.03(38), Wis. Stats.

# EVENT OPERATOR

1. Name of Temporary Event	Sheboygan County Interfaith Organization S.C.I.O. Farmers Market
2. Date(s) of Temporary Event	June 3rd - October 31st, 2020
3. Location of Temporary Event (e.g., Venue, City)	Fountain Park, Sheboygan; DQ Lot, Plymouth

1. Name and Address 1251 Geele Avenue  
Sheboygan, WI 53083

2. Daytime Telephone Number ( 920 ) 457-7272

3. Email Address fm@sheboygancountyinterfaith.org

4. Wisconsin Tax Account Number - -

If blank, check appropriate box:

☐ No Taxable Sales      ☐ Exempt under Occasional Sales Rule      ☒ Exempt Nonprofit Organization

☐ Other – Explain:**SELLER**

THIS IS NOT AN APPLICATION FOR A WISCONSIN TAX ACCOUNT – SEE INSTRUCTIONS

1. Legal Name \_\_\_\_\_

2. Business Name

3. Address (Street or Route)

4. City, State and Zip Code

5. Home Telephone Number ( )

Business Telephone Number (       )

6. Wisconsin Tax Account Number - -

7. Social Security Number X X X - X X -

8. Federal Identification Number (FEIN) X X - X X X

9. Check one box indicating the type of activity you intend to engage in at this event:

☐ Selling Taxable Merchandise or Service☐ Display Only

☐ Selling Exempt Merchandise or Service

☐ Exempt under Occasional Sales Rule☐ Direct Sellers, Company Name☐ Nonprofit Organization

Print Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**\*\* Do not email event reports to maintain confidentiality of seller information \*\***

## Instructions for Completing Operator and Seller Information

### EVENT OPERATOR:

An "operator" is defined as a person or entity (such as an individual, association, partnership, corporation, or non-profit organization) that arranges, organizes, promotes, or sponsors an event. An operator may also be referred to as an organizer, exhibitor, or decorator. An operator may or may not be the owner of the property or premises where the event takes place. An operator may also be a seller at the event.

**Note:** A Wisconsin tax account number (formerly seller's permit) is required if selling taxable merchandise or services. Admission fees are subject to sales tax in Wisconsin.

**Step 1:** Complete Parts A and B.

**Step 2:** Provide a copy of *Wisconsin Temporary Event Operator and Seller Information* (Form S-240) with Parts A and B completed to each seller participating in your event.

To obtain additional copies of Form S-240 go to the Department of Revenue's website at [revenue.wi.gov/forms/sales/index.html](http://revenue.wi.gov/forms/sales/index.html). If you prefer, you may use the fill-in form available from the same website.

**Step 3:** Submission – Event Operator.

Submit compiled vendor information to the department as soon as possible but no later than 10 days from event closing using one of the following methods:

- **Electronic Reporting:** If you have all the required sellers' information, use the Excel spreadsheet provided at [revenue.wi.gov/html/temevent.html](http://revenue.wi.gov/html/temevent.html). (Excel viewer is available.) Fill in the information for all sellers participating at the event and submit using the department's secure file transmission application at [revenue.wi.gov/eserv/wteptran.html](http://revenue.wi.gov/eserv/wteptran.html) or by U.S. Mail. **Do not email event reports to maintain confidentiality of seller information.**
- **Paper Reporting:** Mail completed Forms S-240 or a printed version of spreadsheet to:

Temporary Events Program  
Wisconsin Department of Revenue  
PO Box 8910  
Madison WI 53708-8910

Revenue Field Agents attend temporary events to verify registration of sellers. Sellers must have evidence of their Wisconsin tax account number at the event.

### SELLER:

A "seller" is defined as a person or entity involved with selling merchandise or providing taxable services at a temporary event. A seller may also be referred to as a vendor, exhibitor, or booth owner.

**Important:** This form is not an application for a Wisconsin Tax Account Number. If you do not already have a tax account number but are required to, you will need to apply for one directly with the Department of Revenue prior to the event. You can apply online or download an application, *Application for Business Tax Registration* (Form BTR-101) on the department's website, [revenue.wi.gov/forms/sales/index.html](http://revenue.wi.gov/forms/sales/index.html). Not all sellers are required to obtain a Wisconsin tax account number. Some of the reasons a seller may not need a tax account number are:

- The seller only sells tax-exempt items, such as vegetables for home consumption.
- The seller is only displaying at the event, no onsite orders are being taken, and taxable merchandise is not later shipped into Wisconsin.
- The seller qualifies for the occasional sale exemption. (See Publication 228, *Temporary Events*.)

If you have questions regarding applying for a Wisconsin tax account number, contact any Department of Revenue office, visit our website, or call (608) 266-2776.

**Step 1:** Complete Part C (event operator should complete Parts A and B).

Line 1: Enter your individual, partnership, association, or corporate name.

Line 2: Enter your business name, if different.

Line 3: Enter the address of the physical location of your business. If different, also provide your mailing address.

Line 6: Enter your 15-digit Wisconsin tax account number. You can find this number on your Form ST-12.

This number is **not** your 6-digit seller's permit number issued to you prior to December 31, 2002.

Lines 7 & 8: Enter the last four digits of your social security number and/or federal employer identification number. This is required under sec. 73.03(38), Wis. Stats., if you do not provide a tax account number.

**Step 2:** Submit completed form to event operator on or before the first day of the event.



SCIO Farmers Market  
**Garden Information and Product Listing**  
**Summer Market 2020**



**Contact Information**

Vendor Name: \_\_\_\_\_

Business Name: \_\_\_\_\_

Please note: If this is not filled out, your application will not be considered for the 2020 season. Attach additional pages if necessary.

**Property #1**

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Total acres at this address: \_\_\_\_\_

Is this garden certified organic?

\_\_\_\_ Yes, I am submitting a copy of my organic certificate      \_\_\_\_ No      \_\_\_\_ In Process

**Property #2**

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Total acres at this address: \_\_\_\_\_

Is this garden certified organic?

\_\_\_\_ Yes, I am submitting a copy of my organic certificate      \_\_\_\_ No      \_\_\_\_ In Process

**Property #3**

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Total acres at this address: \_\_\_\_\_

Is this garden certified organic?

\_\_\_\_ Yes, I am submitting a copy of my organic certificate      \_\_\_\_ No      \_\_\_\_ In Process

*With the exception of blueberries and peaches, produce vendors may sell only the produce that they or their business grows locally on land that they or their business owns or leases. **Buying and/or re-selling of produce is NOT allowed.** Produce vendors must agree to a crop/farm/production inspection by SCIO's Farmers Market Coordinator and/or staff.*

## SCIO Summer Farmers Market 2020 Product Listing:

Please circle any products you grow at the gardens listed above and plan to bring to the market. All products on this list are eligible for all voucher programs: EBT/Foodshare/SNAP, WIC, SFMNP, and Fresh Produce Vouchers.

### Fruits

- Apples
- Apricots
- Apriums
- Asian Pears
- Blackberries
- Blueberries
- Boysenberries
- Canary Melons
- Cantaloupes
- Cherimoyas
- Cherries
- Currants
- Dates
- Feijoas
- Figs
- Grapefruit
- Grapes
- Honeydew Melons
- Jujubes
- Mulberries
- PawPaws
- Peaches
- Pears
- Plums
- Quince
- Raspberries
- Strawberries
- Tayberries
- Watermelon
- Wineberries

### Vegetables

- Artichokes
- Arugula
- Asparagus
- Beans, Green
- Beans, Dry
- Beets
- Beet Greens
- Bitter Melon
- Bok Choy
- Broccoli
- Broccoli Rabe
- Brussels sprouts
- Cabbage
- Cardoons
- Carrots
- Cauliflower
- Celeriac
- Celery
- Chard
- Chicory
- Chipilin
- Collards
- Corn, Sweet
- Cress
- Cucumbers
- Dandelion Greens
- Eggplant
- Fava Beans
- Fennel
- Garlic Bulb
- Garlic Scapes
- Herbs, Fresh
- Hierbamora
- Horseradish
- Jicama
- Kale
- Kohlrabi
- Lambs Quarters
- Leeks
- Lettuce
- Lima Beans
- Mushrooms
- Mustard Greens
- Okra
- Onions
- Parsnips
- Peas
- Peppers, Hot
- Peppers, (sweet)
- Potatoes
- Pumpkins
- Purslane
- Radishes
- Rhubarb
- Rutabagas
- Salsify
- Scallions
- Shallots
- Spinach
- Sprouts
- Squash, Summer
- Squash, Winter
- Sunchokes
- Sweet Potatoes
- Sweet Potato Greens
- Tomatillos
- Tomatoes
- Turnips
- Turnip Greens
- Yacon

Other, Please List:

Please circle all products you plan to bring to the market:

**Meat, Seafood**

- Beef, All Cuts
- Beef, Ground
- Chicken, Whole & Cuts
- Chicken, Ground
- Duck, Whole & Cuts
- Goat, All Cuts
- Goat, Ground
- Lamb, All Cuts
- Lamb, Ground
- Pork, All Cuts
- Pork, Ground & Sausage
- Tofu or Meat Substitute
- Turkey, Whole & Cuts
- Turkey, Ground

Other, Please List:

**Dairy**

- Cheese, Cow
- Cheese, Goat
- Cheese, Sheep
- Kefir Milk
- Yogurt

Other, Please List:

**Eggs**

- Eggs, Chicken
- Eggs, Duck & Quail

Other, Please List:

**Cut Flowers, Plants, Herbs**

- Cut Flowers
- Compost
- House Plants
- Flower Seedlings
- Potted Flowers
- Hanging Baskets
- Herb Seeds
- Herb Seedlings
- Herb Plants
- Fruit Trees/Shrubs
- Vegetable Seeds
- Vegetable Seedlings

Other, Please List:

**Value-Added Products** (eligible for EBT/Foodshare/SNAP; not eligible for WIC, SFMNP, Fresh Produce Vouchers)

- Bread
- Jams/Jellies
- Cereals
- Muffins
- Crackers
- Pastries
- Preserved/  
Fermented Vegetables
- Pet Treats

Other, Please List:

**Prepared Food, Please List:**

**Crafts, Please List:**

The full instructions can be found at [www.sheboygancountyinterfaith.org/vend-at-the-market](http://www.sheboygancountyinterfaith.org/vend-at-the-market)